

JOB OPENING

Company:	Haussmann
Job title:	Procurement & Logistics Officer
Department/sector:	Costing & Procurement
Location:	Johannesburg (SA) & Frequent travels to Africa
Level:	Full time – [2-3] years experience
Salary:	Fix salary + Bonus
Reporting to:	Operations Manager

COMPANY BACKGROUND

Haussmann is a leading commercial interiors Design & Build Company in Africa, currently headquartered in Paris (France) and with presence in 10 African countries – Kenya, Uganda, Rwanda, Tanzania, Zambia, Mauritius, South Africa, Nigeria, Ghana and Ivory Coast.

Our purpose is to build a sustainable future for Africa by creating innovative and collaborative spaces. Consequently, we design and fit out commercial spaces (Offices, Retail and Hotels) for major international clients (e.g. Uber, L’Oreal, Total, Mitsubishi, Sheraton etc.) across the African continent.

As part of its strategic goal to become the leading commercial real estate service provider in Africa by 2020, Haussmann is looking to hire a Procurement & Logistics Officer, reporting to the Head of Costing & Procurement & Company COO.

ROLE DESCRIPTION/RESPONSIBILITIES

1. Create a network of reliable and quality suppliers (Building materials, Services, FF&E) in South Africa in the commercial fit out industry.
2. Create a database of products (Specs, pictures, prices, lead time etc.)
3. Create a network of logistics partners in SA and derive logistics costs and timelines to deliver goods in each of the African country Haussmann is working in.
4. Build an automated model to arbitrate between local purchase vs SA purchase
5. Handle logistics of exporting from SA and importing into each African country



Haussmann is operating in.

REQUIREMENTS:

1. Bold
2. Agile
3. Passionate
4. Strong international exposure
5. Positive Team spirit and great team player
6. Self Driven, pro-active, autonomous and reliable
7. Detailed oriented & rigorous

8. 2 to 3 years of experience in a similar role in the commercial fit out industry
9. Strong knowledge of FF&E market in SA
10. Excellent people skills
11. Outstanding negotiation skills
12. Background in Interior Design and / or Quantity Surveying
13. Process – oriented person
14. Computer savvy

Please send your CV and Application Letter to greg@haussmanngroup.com with the subject of the email been: *"Job Opening – Procurement & Logistics Associate (SA)"* by 20th April 2017